

2019 Area 5 Envirothon - Hazardous Weather Plan

1. In the event of a weather emergency, the time keeper shall sound 3 blasts of the air horn. Monitors will have communication via the 2-way radios if necessary. Time keeper shall document time, if there is time left during a testing session.
2. Monitors shall be responsible for collecting the tests before they leave their testing station. Monitors should escort their students and advisors to the buses located near the registration shelter house.
3. After the groups arrive at the buses, students shall remain here until further instructions are given. Groups will be divided in half and each monitor will be responsible for half of the group. Try to keep the 2 groups close together, on adjacent buses. The monitors shall be responsible for maintaining order within their groups.
4. Monitors will take attendance to make sure all students are present and safe by calling off school (team) names. Students are expected to know who is on their team and if all are accounted for.
5. The station assistants will help the test writers collect their materials and escort them to the buses to locate the teams that were previously at their station.
6. The remaining test procedures and times will be announced to the whole group via radio.
 - If the threat of hazardous weather appears to be brief, the groups will wait until safe conditions return and will be escorted to the station that was interrupted.
 - If the hazardous weather persists, the groups will complete the tests while on the buses.
7. If using buses:
 - Monitors will inform each group which questions will be eliminated (site specifics) from the test prior to each testing start time. This information shall come from the test review committee.
 - Station assistants, tests, and test writers will move from bus to bus.
 - Students and monitors will remain on the bus.
 - Test writers will need to be given time to speak to 2 groups before each test begins because groups have been divided into two groups and will be in two buses.
 - When each testing session is complete, station assistants will collect tests.
 - Test writers, station assistants and tests will travel to next bus.
 - Monitors will collect answer sheets and hold them until the runner picks them up.
 - Runners will go to each bus and pick up answer sheets.
 - Tests that have already been scored will be re-scored to remove the site-specific questions.
8. Once tests are complete, lunch, awards presentation, and dismissal will occur providing the current weather conditions are acceptable. If weather is uncooperative, schools will be dismissed following testing completion.